



Job Description

Job Title:	Senior Tax Adviser
Employer:	LKA Chartered Accountants
Title of Manager:	Head of Tax
Type of Employment:	Full time OR Part-time with flexible working hours available
Rate of pay:	from £65,000 FTE (based on experience and skills) plus up to 15% bonus
Location:	Office-based - 2A High Street, Thames Ditton, KT7 0RY. Some home-working possible

Practice Summary:

LKA Chartered Accountants is a small but rapidly expanding practice with an excellent reputation for client care and commercial insight, based in Thames Ditton, Surrey. Winners of the prestigious Tolley's 'Best Single Office Tax Practice 2022' Award and the Accounting Excellence 'Small Firm of the Year 2023', the practice provides a range of accountancy, tax, and financial consulting services to a diverse client base ranging from individuals, sole traders, partnerships, and small limited companies, with a focus on growth businesses and entrepreneurs. The LKA team is a dedicated supportive working and training environment. You can expect to work on an interesting array of private clients and high net worth individuals.

Purpose of the role:

Are you an experienced Chartered Tax Adviser who really enjoys giving advice in the tax areas you feel confident in?

There is a wealth of opportunity at LKA to provide advice work and we would like to find someone confident in their own areas of specialism who would like to develop their own advisory portfolio.

Although your role will include a modest Private Client compliance portfolio you will mainly be responsible for ad hoc advice in **your** favourite areas. This could be in areas of IHT, Non-Resident/Non-Domicile issues, Tax Efficient Remuneration Planning and/or Structuring, Corporation Tax, Research & Development, EIS, Trust and/or Capital Gains Tax OR any areas you would like to build on.

Along with this role is also the opportunity to identify areas which you would like to expand into, and appropriate support will be given in this regard.

This role reports to the Head of Tax in a friendly and ambitious tax team.

This position is based in Thames Ditton and flexible as to hours - anything from 20 hours a week to full time working can be discussed.

Principal duties:

The Senior Tax Adviser role will include the following:

- Initial client meetings (usually via zoom) to discuss needs
- Full process of delivering tailored advice to clients
- Research into tax issues and solutions
- Responsible for managing a small portfolio of tax returns – from client requests to submissions
- Responsible for reviewing junior team members' work
- Seek out and promote new tax advisory opportunities for existing and new client



Role Requirements:

- Minimum CTA qualified with at least 2 years' experience
- Personable but professional attitude to client communication
- Highly organised individual with excellent time management skills
- Ability to work to deadlines and monitor performance targets
- Evidence of prior experience of tax advisory work previously undertaken may be requested